

## SCARF GDPR STATEMENT

22 May 2018

**At Scarf, we take our data protection responsibilities very seriously. Over the past few months, we have been taking various steps to prepare for compliance with the EU General Data Protection Regulation (known as the GDPR).**

Scarf is both a processor and controller of the personal information that we collect in the course of delivery of energy efficiency advice services. This is based on the fact that we process personal information as part of third party service contracts as well as make our own independent decisions as to what personal information we need in order to deliver a variety of energy advice services, and we decide what happens to this information.

More information about how Scarf uses personal information in its role as a controller is available in our updated Privacy Notice which can be found by visiting our website at [www.scarf.org.uk](http://www.scarf.org.uk).

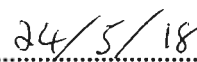
In addition to updating our Privacy Notice, we have also been taking the following steps to work towards compliance with the GDPR:

- We have appointed an internal data protection officer, who will be responsible for advising us on data protection matters on an ongoing basis
- We have renewed our registration with the ICO
- We have conducted an internal audit of our use of personal information, to better understand our data flows and assess our legal basis for using personal information
- We have reviewed our existing processes and procedures for handling personal information
- We have updated our information security systems
- We are training all members of staff on data protection and GDPR

If you have any queries about this statement, or our approach to data protection matters, please contact our data protection officer at [lisa.moir@scarf.org.uk](mailto:lisa.moir@scarf.org.uk).



Thane Lawrie, Scarf CEO



Date